

1. What is the purpose of the announcements?
 - 1) To prevent confusion (1st Corinthians 14:33) by informing everyone what is going to happen.
 - 2) To encourage orderliness (40) by making known who needs prayer.
 - 3) To prevent speaking out of turn (26-33).
2. What must the announcer do in advance?
 - 1) Gather prayer requests from everyone, especially ladies, in order to prevent any perceived need to speak out (1st Corinthians 14:34-35).
 - 2) Assign tasks to the other men.
3. Why should announcements be written?
 - 1) To avoid forgetting what needs to be said.
 - 2) To avoid rambling, scattered thoughts.
 - 3) To ensure the prayer requests are available to the ones wording prayers and the one emailing them out later.
4. What manner of greeting is appropriate?

One that is kind and welcoming, but does not warrant a verbal response, again to not speak out of turn 1st Corinthians 14:26-33) and to not have women speaking out (34-35).
5. What do newcomers need to know?
 - 1) Our love for one another (John 13:35), observable in our concern with prayers.

- 2) That everyone is welcome (James 2:1-13), observable when we ask them to complete a visitor card, which allows us to keep in contact with them.
- 3) That what we do is understandable and not bizarre (1st Corinthians 14:22-25), observable throughout the orderly conduct of the assembly, beginning with announcements that prepare all for what is coming.
- 4) When and where we assemble, so they can be involved.

6. Should prayer requests be categorized?

Yes, it is helpful to comprehend and remember that way. They could be organized by household or by subject, but by household would be constantly changing, whereas by subject would be more steady.

7. How should prayer requests for non-members be handled?

Mention how they are known to our members, and, if possible, include last name and where they're from. This allows us to identify them in our thoughts more fully than just some random person with a first name.

8. How should prayer requests for medical matters be handled?

Delicately and discreetly! Explosive diarrhea and projectile vomiting don't need to be mentioned in detail; generalizing is sufficient.

9. Should social events receive mention?

No, that's not church business (1st Corinthians 11:22, 34; Acts 2:46).

10. Why do prayer request cards need to be mentioned?

So that those who arrived after requests were gathered, or those who simply remembered a request late may have their requests announced without disrupting the order of the assembly.

11. What should be done with cards or letters addressed to the congregation?

Read them carefully beforehand. If appropriate, read them aloud to the church. If an immature Christian is conveying a correct idea in an inaccurate way, omit

the mistakes or simply summarize. If you are still unsure, seek advice from a mature man who can either guide you or relieve you of the burden.

12. What should be done with the clipboard after announcements?

Either hand it directly to the one praying or leave it near the podium for him.

13. Be prepared to practice announcing.